

# Minutes of Regular Meeting

May 15, 2017

## The Board of Education Midland Public Schools

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A Regular Meeting of the Board of Education of Midland Public Schools was held Monday, May 15, 2017, beginning at 7:00 PM in the Midland Public Schools Administration Center, 600 E. Carpenter Street, Midland, Michigan.

### 1. CALL TO ORDER: ROLL CALL

**Board Members Present:** President Brandstadt, Vice President Singer, Secretary McFarland, Treasurer Frazee, Member Baker, Member Blasy, Member Fredell

**Central Staff Present:** Superintendent Sharrow, Associate Superintendent Cooper, Associate Superintendent Brutyn

59 audience members were present for this meeting.

### 2. CONSENT AGENDA

McFarland/Frazee moved for approval of the consent agenda items.

2. 1. Approval of the Budget Workshop and Regular Meeting Minutes from April 17, 2017 and Special Board of Education Meeting on May 5, 2017.
2. 2. The following staff members announced their resignation effective as of these dates:
  - <> Candace Burns, 4th Grade Teacher, Eastlawn Elementary, June 16, 2017
  - <> Amanda Denton, Paraprofessional, Carpenter Street School, May 5, 2017
  - <> Victoria Easterbrook, Paraprofessional, Plymouth Elementary, April 21, 2017
  - <> Robert Lewis, Systems Analyst, Technology Department, May 5, 2017
  - <> Ms. Amber Scott, 1st Grade Teacher, Siebert Elementary, June 16, 2017
  - <> Jennifer Suarez, 6th Grade Teacher, Northeast Middle School, June 16, 2017
2. 3. Bids were accepted and a tabulation provided for district custodial supplies for the 2017-18 school year. Administration recommended issuing purchase orders to low bidders:
  - <> Toilet Tissue, 740 Cases, Midland Paper of Midland, Michigan \$11,840
  - <> Paper Towels, 900 Cases, Facility Solutions of Grass Lake, Michigan \$13,680
  - <> Gym Floor Finish, 18 Pails, Facility Solutions of Grass Lake, Michigan \$5,067Funding for these items is included in the Facilities and Maintenance budget.
2. 4. Bids for a three-year contract beginning in the 2017-2018 school year were accepted and tabulation provided for the district's annual fire suppression and alarm system inspections and service. Administration recommended issuing a purchase order to Vanguard Fire & Security Systems of Saginaw, Michigan for an annual cost of \$11,019. Vanguard is second to the low bidder, Cintas of Troy, Michigan by a difference of \$878. The Facilities Department and Administration recommended Vanguard Fire & Security Systems due to the response time and thus costs for emergency services with the decreased distance of Saginaw versus Troy. Funding for this service is included in the Facilities and Maintenance budget.
2. 5. Bids were accepted and a tabulation provided for work to be done on the façade at Jefferson Middle School. The façade at Jefferson has been a trouble area that has been difficult to maintain as a painted surface. The work on the façade consists of adding metal panels to all façade areas and the prepping and painting of all louvers along the façade. Administration recommended issuing purchase orders to low bidders:
  - <> Sugar Construction of Midland Michigan to add metal panels for a price of \$113,840 from the sinking fund.
  - <> Sugar Construction of Midland Michigan for the prepping and painting of all louvers for a price of \$8,395 from the capital improvements fund.

2. 6. Bids were accepted, and a tabulation provided for the purchase of two new 77-passenger school buses. Administration recommended issuing a purchase order to the low bidder, Capital City International Truck, Inc. of Lansing, MI in the amount of \$172,792.80 from bond funds.

2. 7. Device Purchase Requests

Enhanced Access Computers for Elementary School Students

Administration sought approval to deliver a purchase order to Presidio Networked Solutions Group, LLC of Reston, VA for \$938,000 to provide students enhanced access to computers at the elementary schools from the 2015 Bond. The pricing is for 3350 Dell 3189 Chromebook 11-Touch convertible computers. The 3350 computers include spare computers for times when student computers are out for service and also to provide machines as new students enter the district. The pricing provided is from the State of Michigan Technology Readiness Infrastructure Grant (TRIG) SPOT (Statewide Purchasing Online Tool) bid and follows Board purchasing policy. This expenditure is included in the Technology Bond budget for series one and has been reviewed by Barton Malow. We will be requesting delayed delivery of the student devices until July 2017 to adhere to the draw schedule.

Staff Mobile Device Replacement

Administration sought approval to deliver a purchase order to Presidio Networked Solutions Group, LLC of Reston, VA for \$147,000 to replace staff mobile devices from the 2015 Bond. The staff currently have iPads. The pricing is for 525 Dell 3189 Chromebook 11-Touch convertible computers. The 525 computers include spare computers for times when staff computers are out for service. The current iPads are coming off lease and will be used this year at Central Park Elementary with specific Project Lead The Way modules while they are in the process of making those modules Android/Chromebook-compatible. The pricing provided is from the State of Michigan Technology Readiness Infrastructure Grant (TRIG) SPOT (Statewide Purchasing Of Technology) bid and follows Board purchasing policy. This expenditure is included in the Technology Bond budget for series one and has been reviewed by Barton Malow. The staff devices include seven for the Board members as their iPads are five years old and Apple will no longer support them. Motion carried unanimously.

3. **BOARD OF EDUCATION MATTERS--PRESENTATIONS TO THE BOARD FOR INFORMATION**

3. 1. Principal Tracy Renfro and PYP Coordinator Amy Sabourin presented information about the May 9 Chestnut Hill PYP 5th Grade Exhibition. The PYP Exhibition is a culminating learning experience for 5<sup>th</sup> grade students that requires these learners to show the knowledge and skills they have built during their PYP experience over the past several years. During the process, students thoughtfully research a topic, work with group members, reflect on their learning, complete research, writing and presentations and think about how they can take actions with their acquired knowledge. Three of the thirty Chestnut Hill fifth grade Exhibition groups presented their Exhibition projects to Board and audience members. Board members asked the students questions. An impressive sharing of dialog about the projects took place.
3. 2. Mr. Sharrow recognized the two May Shining Star employees. These staff members were recognized for doing an outstanding job and going above and beyond to make Midland Public Schools a better place for students.
  - <> Joni Wing, Administrative Assistant, Plymouth Elementary School
  - <> Sherry Goff, Occupational Therapist, Plymouth Elementary School
3. 3. Principal Margaret Doan updated Board and audience about the Plymouth Construction currently underway. Here are some of the changes in store for Plymouth: secure entry, new gym, new cafeteria/kitchen/platform, new bathrooms, new office space, new media center with makerspace, cameras, cement, updated electrical, flooring, casework, flat whiteboards with tack strips, cubbies, HVAC. Mrs. Doan also talked about the teachable moments teachers are taking advantage of during the construction process. The construction projects are being completed in two phases.

3. 4. Mr. Sharrow recognized our MPS Star Volunteers and expressed the District's appreciation for their extraordinary service to Midland Public Schools' students, staff and families. Each of our schools chose their Star Volunteer(s) to recognize the volunteer that Shines in their building.  
Elementary schools: Adams--Kim Zimmer-Janeczko; Carpenter--Abby Shepherd; Chestnut Hill--Sara Philo; Eastlawn--Cal Goeders; Plymouth--James Young; Siebert--Cheryl Purtell; and Woodcrest--Keyona Bradford.

Middle schools: Jefferson--Lisa Rich and Northeast--Grag Janoch.

High schools: HH Dow--Doreen Keptner and Midland--Anne Beery

3. 5. The Midland Public Schools' Safety Committee has determined that eleven MPS buildings/areas have completed the 2016 year without recording any employee injuries. They are: Adams, Eastlawn, Plymouth, Woodcrest, Northeast, Midland High, Administration Center, Transportation Department, Grounds, Maintenance, Science Resources Center. The Safety Excellence Awards have been presented to each area individually.

#### 4. **BOARD OF EDUCATION MATTERS--PRESENTATIONS TO THE BOARD FOR ACTION**

4. 1. Fredell/Baker moved for approval of the Midland County Educational Services Agency 2017-18 Budget. Mr. Sharrow explained that our business staff met with the MCESA staff and went through their 2017-18 budget in detail. It is just a formality that the four County district boards are asked to vote on the MCESA budget. Our Board's vote is simply a recommendation. The MCESA Board can still vote either way on the proposed budget no matter the recommendation of the four County districts. Mr. Sharrow expressed the District concerns about their budget proposal given the MCESA fund balance is below the 5% threshold required by the State and are on the State's watch list. This is especially concerning given their budget proposal includes a staff pay increase. Their budget listed the pay increase as 'TBD' but as our business staff look at the figures it appears to be a 2 percent raise. Board members discussed the MCESA Budget figures. Their comments expressed concern about the four County districts having to rely on the Clare Gladwin ISD for services instead of the MCESA, in the future seeing more detail when the MCESA budget is presented to the County districts for approval and much more. President Brandstadt called for a roll call vote for the ISD Support for Budget Resolution. A roll call vote was conducted with all seven MPS Board of Education members voting No. The 2017-18 MCESA Support for Budget Resolution was defeated.

4.1.a. McFarland/Singer moved for Disapproval of the MCESA 2017-18 budget  
Motion carried unanimously.

(Two ISD Disapproval of Budget Resolution were signed at this meeting. One was hand delivered to the MCESA on May 16, 2017 and one will be filed with the official minutes of this meeting.)

4. 2. Singer/McFarland moved for approval of the Enviro-Clean Custodial Services Contract Renewal  
The District began contracting for custodial services in 2007 and entered into its current three-year contract with Enviro-Clean in 2014-15. This contract expires with the 2016-17 school year. A two-year contract extension with Enviro-Clean of Holland, MI for an amount not to exceed \$1,494,001.08 annually was proposed. This is an increase in cost of approximately \$80,000 over the previous contract, which is due to the increased use of Enviro-Clean employees as day building managers in our elementary buildings, increased use of Enviro-Clean to fill in for day MPS building manager absences, increased cleaning with the new Central Park Elementary, reopened Central Auditorium, the purchase of new cleaning equipment suited to our new additional square footage, the increased square footage in our elementary buildings due to additions, and selected performance increases in hourly rates. Administration recommended this two-year contract extension with Enviro-Clean.  
Motion carried unanimously.

5. **REQUESTS TO ADDRESS THE BOARD:** No hearings were requested.

## 6. CURRICULUM, INSTRUCTION AND ASSESSMENT

Study Committee Chair: Pam Singer; Staff Resource Person: Mr. Brutyn

6. 1. Curriculum Instruction and Assessment Minutes from April 17, 2017 were read aloud by Ms. Singer, Chair

Members Present: Pamela Singer (chair), Lynn Baker, Mary Fredell, Mike Sharrow, and Brian Brutyn

*District Data Profile: Brian Brutyn presented the committee with a comprehensive data profile. Metrics included demographic trends, SAT scores, Scorecard rankings, Student Growth Percentiles, AP & IB performance, and Achievement Gap information. By almost every metric available, MPS continues to perform amongst the elite school districts in the state of Michigan despite increasing adversity. Efforts to develop comprehensive supports and interventions for at-risk students needs to remain a focus to close the achievement gap and remain amongst the elite performers in the state.*

## 7. FINANCE, FACILITIES AND OPERATIONS

Study Committee Chair: Patrick Frazee; Staff Resource Person: Mr. Cooper

7. 1. Finance, Facilities and Operations (FFO) Study Committee Minutes from May 8, 2017 were read aloud by Mr. Frazee, Chair

Members Present: A. Brandstadt, L. Baker (for P. Frazee), P. Singer, M. Sharrow, R. Cooper, L. Holderby; Guests Present: Daryl Dombrow-Barton Malow, Dale Jerome-French Associates

*Bond Work: Bond Financial Update--Mr. Dombrow of Barton Malow reviewed and discussed with the committee the most recent Executive Summary Financial Report for bond work. The committee also reviewed the work completed at various sites across the district to date.*

*Finance: Ms. Holderby reviewed the February financial reports.*

- *Ms. Holderby and Mr. Cooper reviewed and discussed with the committee the Midland County ESA budget for 2017-18. The board will act on a resolution regarding the ESA budget at its May BOE meeting.*
- *A possible tentative agreement with the MCESPA employee group was discussed.*
- *A renewal of the Enviro-Clean cleaning contract was presented and discussed. It will be presented at the May BOE meeting for board approval.*
- *Upcoming purchases that will require board approval were presented and reviewed by the committee. These included custodial supplies, fire suppression inspections and service, bus purchases (bond funds), and façade panels and installation at Jefferson Middle School.*

7. 2. For Information: Gifts totaling \$23,441.39

- ◇ \$ 500.00 for DHS baseball program from Stacy Coughlin
- ◇ \$4,000.00 for MHS band program from an anonymous donor
- ◇ \$ 821.98 for DHS art program from County of Midland Veteran's Organization
- ◇ \$ 300.00 for Adams Elementary for Think! Energy Program from the National Energy Foundation
- ◇ \$ 250.00 for media center books from Siebert PTO
- ◇ \$4,000.00 for MHS Robotics Program from Lubrizol Corporation
- ◇ \$ 225.00 for MHS Trap Shooting Club fees and jerseys from Auto Customizing & Services Inc.
- ◇ \$1,500.00 for MHS Trap Shooting Club fees and jerseys from Whitetails Unlimited Inc.
- ◇ \$2,000.00 for MHS Trap Shooting Club fees and jerseys from Safari Club Intl.

From Jefferson Parent Advisory Committee:

- ◇ \$ 393.90 for classroom literature purchase
- ◇ \$ 349.70 for classroom literature purchase
- ◇ \$ 213.00 for classroom literature purchase
- ◇ \$1,250.00 for field trip

From H. H. Dow High All Sports Boosters:

- ◇ \$ 551.09 for softball program
- ◇ \$1,000.00 for golf program
- ◇ \$1,086.72 for tennis programs

From Midland County Youth Action Council--Kellogg Youth at the Midland Area Community Found.:

- ◇ \$ 500.00 for Chestnut Hill Elementary
- ◇ \$ 500.00 for Siebert Elementary

From CommunityGives Youth Services Program at the Midland Area Community Foundation:

- ◊ \$ 1,000.00 for H. H. Dow High School speaker
- ◊ \$ 1,000.00 for H. H. Dow High swim program
- ◊ \$ 1,000.00 for Midland High basketball
- ◊ \$ 1,000.00 for Midland High National Honor Society

## 8. HUMAN RESOURCES

Study Committee Chair: Mr. McFarland; Staff Resource Person: Mr. Sharrow

8. 1. The Board and staff extended their deepest sympathy to these families:
  - ◊ Mr. Thomas Williams who passed away on April 10. Mr. Williams taught English at H. H. Dow High School for 28 years, retiring in 1999.
  - ◊ Ms. Dorothy Reynolds who passed away on April 30. Ms. Reynolds taught at Midland Public Schools for 41 years, 36 at Eastlawn Elementary School. She retired in 1986.
  - ◊ Our next memoriam isn't an MPS retiree. Mrs. Rita Hopfensperger, dedicated Plymouth Elementary First Grade Teacher, lost her valiantly fought health battle on April 21. The vast majority of "Mrs. Hop's" MPS career was spent at Plymouth Elementary teaching first and second graders in a caring, nurturing, smile-filled environment. We are so sad to say a final goodbye to this wonderful MPS team member. Our thoughts and well wishes remain with Rita's husband, John, and her adult children, Johnny and Jenny, as well as with her Plymouth Elementary staff and student family!
8. 2. Under the terms of the current contract between the Board of Education of the Midland Public Schools and the Midland City Education Association, a .6 contract lease has been granted to Mr. Mark Hackbarth, president of the MCEA, for the 2017-18 school year.

## 9. CORRESPONDENCE TO AND FROM THE BOARD OF EDUCATION

9. 1. For Information: Letter from the Board of Education to:
  - ◊ Midland Area Community Foundation
  - ◊ Ms. Laura Brown McGuire
  - ◊ Mr. and Mrs. Torsten Kraef
  - ◊ H. H. Dow High Music Booster Club
  - ◊ Midland Kiwanis Foundation
  - ◊ Chemical Bank
  - ◊ Jefferson Parent Advisory Committee
  - ◊ Northeast Booster Club
  - ◊ Mr. and Mrs. Jeff Gandy

## 10. SCHEDULED ACTIVITIES--FOR INFORMATION

The following is a listing of scheduled meetings or activities of the Board of Education. All meetings are Regular and Special Meetings of the Board of Education and begin at 7:00 p.m. at the MPS Administration Center (600 East Carpenter, Midland) unless otherwise noted:

- ◊ June 12, 2017
- ◊ June 26, 2017
- ◊ July 17, 2017
- ◊ August 21, 2017
- ◊ September 18, 2017
- ◊ October 16, 2017
- ◊ November 20, 2017
- ◊ December 18, 2017

## 11. STUDY DISCUSSION SESSION

This portion of the agenda is utilized by the Board to introduce topics for future study, to discuss school district related matters, to complete professional association business and to relate items of interest. No action is taken during this time. Occasionally closed sessions are scheduled to discuss confidential personnel, negotiations or property matters.

11. 1. Board Members expressed their ...
  - excitement for the PYP student projects that were presented this evening. It was special to hear that the project themes were chosen from the students' passions. The students' enthusiasm and articulate presentations were wonderful. This wonderful program is changing the way the students look at the world and how they look at themselves.
  - thanks to all of our volunteers and especially our Star volunteers. The students love our volunteers. We have many unsung heroes in our buildings who work tirelessly for students.
  - excitement that the Curriculum, Instruction and Assessment Board Study Committee went to the

building trades home site today. It was wonderful to see the hands-on skills students receive. There is an open house on Saturday, May 20. Students will be there to take people through the house. It is exciting that we are partnering with the Reece Endeavor and that this beautiful home is wheel chair accessible and will have a major impact on someone's daily life. The address is 406/408 Eastlawn Drive.

- congratulations to this year's Gerstacker Award winners. It is a favorite event every year. It is always tough to pick the winners from the deserving nominees each year. Thank you Patrick for being the Board representative this year.
- reflections on the legislator's conference Mary, Mike and Pam attended in Lansing last Tuesday. They heard from a number of keynote speakers as well as break out groups and small group discussion.
- thanks to our teachers. Last week was teacher appreciation week; thank you to all of our teachers for the remarkable things they are doing with our students.
- congratulations to this month's Shining Stars, Sherry Goff and Joni Wing. It is always great to hear about the staff members' dedication and years of service with the District.
- thanks for the gifts that came in this month. Thank you to our very generous donors.
- enthusiasm for Saturday's Midland Blooms. We are excited that MPS Board/Administration has a team this year.
- excitement for prom this Saturday. We hope our students have an enjoyable and safe evening.
- enthusiasm that Board members signed diplomas before tonight's meeting and by the next Board meeting we will have had the 2017 graduation ceremony.

#### 11. 2. Announcements from Superintendent Sharrow

- Thank you to the Gerstacker Family and Foundation for your continued steadfast support for the Gerstacker Teacher Proficiency Awards.
- While doing staffing for the 2017-18 school year, we realized the number of students who selected the advanced physics course at Midland High was below the level where we would run the course while Dow High had enough to run two sections. We looked at a number of options like running a zero hour. We have met with some resistance from parents. The short notice may have been part of the issue so we have decided to run the class at MHS and try to increase the class size into at least the high teens. We are looking at making a long-term plan to look at a blended/on-line option in the future. We don't want to decrease class options for students, we want to increase options and using this model may be a way for us to do so.
- We have taken dozens of tours through Central Park involving hundreds of people, including 20 regional superintendents just last week. We know that we are providing the space but the real magic comes from our teachers working with the students.
- The final *Our Schools* quarterly newsletter was in Saturday's *Midland Daily News*. Take some and help us get the word out to those residents in our community who don't have ties to the District.
- We are going to ask that the Board take action in June regarding an Agenda Group transition plan. The plan includes bringing Janet Greif in as part of a four-person Agenda group, doing some cross training and then eventually reducing back to our three-member Agenda Group.

#### 12. **CLOSED SESSION**

McFarland/Fredell moved to go into closed session at 8:25 p.m. Motion carried unanimously.

Board and administration discussed the Midland City Educational Support Personnel Association (MCESPA) Contract Ratification details in Closed Session.

At 8:38 p.m. Singer/McFarland moved to go back into open session. Motion carried unanimously.

**13. CONSIDERATION OF CONTRACT RATIFICATION--FOR ACTION**

McFarland/Frazees moved to approve the contract ratification by the Midland City Educational Support Personnel Association.

Board members expressed their thanks and appreciation for the recent negotiations by the maintenance, buildings and grounds staff for the contract ratification.

Motion carried unanimously.

**14. ADJOURNMENT**

Meeting was adjourned at 8:40 p.m.

President: \_\_\_\_\_ Secretary: \_\_\_\_\_  
Angela Brandstadt Scott McFarland

Approved by the Board of Education on:

\_\_\_\_\_  
C. Young 12-June-2017